

Cabinet Member for Performance and Capacity Agenda

Date: Monday, 30th April, 2012
Time: 9.30 am
Venue: Committee Suite 1 & 2, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**
2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relevant to the work of the meeting. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

Contact: Paul Mountford, Democratic Services Officer
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4. **Community Grants** (Pages 1 - 10)

To determine the award of Community Grants to Voluntary and Community Organisations which meet the criteria approved by Cheshire East Council.

5. **Cheshire East Local Development Scheme 2012 -14** (Pages 11 - 40)

To seek approval for the Local Development Scheme 2012 - 2014.

THERE ARE NO PART 2 ITEMS

CHESHIRE EAST COUNCIL

Cabinet Member for Performance and Capacity

Date of meeting: 30th April, 2012.
Report of: Partnerships Manager
Title: Community Grants
Portfolio Holder: Councillor David Brown

1.0 Report Summary

- 1.1 To determine the award of Community Grants to Voluntary and Community Organisations which meet the criteria approved by Cheshire East Council. The Council recognises the valuable input that the Voluntary and Community Sector brings to the quality of life in the community. Funding is focused on those organisations that complement the aims and objectives of the Corporate Plan.
- 1.2 The report covers the first round of grants for 2012/13, and makes recommendations totalling £30,057 in line with Cheshire East Council's Policy for the Allocation of Grants.

2.0 Recommendations

- 2.1 That the following Community Grants be awarded/declined/deferred as indicated:

Events Grant

Alderley Edge May Fair	awarded £250
Scamps Youth Company	awarded £250
Crewe Brass	awarded £250
Sandbach Ceilidhs	awarded £250
Wilmslow Show	Decline
Alsager Ladies Circle	awarded £250
Volume PR	Decline
PRIDE Well Dressing	awarded £250
Poynton Parish Plan Monitoring Group	awarded £250

Activities Grant

Nantwich Park Road Bowling Club	awarded £500
Autism Networks	awarded £500
Action for Sick Children	declined
Knutsford Town Plan	awarded £500
Just Drop In	declined
Sandbach Cricket Club	deferred
Macclesfield Live At Home	awarded £150
Sandbach United FC	deferred

Nantwich Detachment - Cheshire Army Cadet Force	declined
Cheshire East ABA	awarded £350
GB Pro Wrestling	awarded £350
Shapla Women's Group	declined
Bunbury Cricket Club	awarded £350
Disley Arts Society	awarded £165
Cheshire Marshals	awarded £325
Cheshire Carers Centre	declined
Sol Theatre School	awarded £500
Macclesfield Youth Brass Band	awarded £350
Dane Valley Amateur Swimming Club	awarded £350
Ash Court Social Club	declined
Crewe Judo Club	declined
The Debt Advice Network	deferred
Crewe Amateur Boxing Club	awarded £300
Richmond Rovers JFC	awarded £350
Chelford Handbell Ringers	awarded £350
The Georges Mums & Tots Group	deferred
Knutsford Amateur Swimming Club	awarded £250
Wheelock Holiday Club	awarded £117
Crewe Clean Team	awarded £500

Facilities Grant

New Life Church	awarded £3,000
St Luke's Church Mow Cop	awarded £3,000
St Barnabas Church, Macclesfield	awarded £3,000
Congleton Pentecostal Church	awarded £1,100
Alderley Edge Scout & Guide Council	deferred
Dane Valley Scout Group	awarded £1,200
Holmes Chapel Community Pre School	declined
New Testament Church of God – Crewe	awarded £3,000
Age UK Cheshire East	awarded £3,000
Crewe Heritage Trust	awarded £2,000
17th South West Cheshire Scout Group	awarded £1,750
Rode Heath Young Peoples Community Centre Ltd	awarded £1,000

3.0 Reasons for Recommendations (Details of Grants)

3.1 Events (up to £250)

Alderley Edge May Fair
 Scamps Youth Company
 Crewe Brass
 Sandbach Ceilidhs
 Alsager Ladies Circle
 PRIDE Well Dressing
 Poynton Parish Plan Monitoring Group

The above events are all annual productions/events, some with quite high costs and receive income from ticket sales as well as refreshments, programmes etc. These events are important to Cheshire East district as they do make a difference to local residents by way of enabling them to see local talent performing at reasonable prices. It is recommended that they be awarded a grant of up to £250 and that their profit/loss for the events be monitored

Wilmslow Show
Volume PR

The above applications do not have constitutions. As the Community Grant scheme cannot provide grants to groups that are not constituted it is recommended the applications are declined.

3.2 Activities (up to £500)

Nantwich Park Road Bowling Club -

Total Cost of Project - £7,216 Amount Requested - £500

The Bowling Club wish to replace floodlights and lamp standards which are beyond economic repair. They are contributing themselves and have received funding from elsewhere. It is recommended that they are awarded £500.

Autism Networks –

Total Cost of Project - £2,500 Amount Requested - £500

Group want to purchase sensory equipment which will also be available to loan, they are fundraising themselves but have not applied elsewhere. It is recommended they be awarded £500.

Action for Sick Children –

Total Cost of Project - £550 Amount Requested - £500

This organisation wants to visit schools to promote dental care. Despite having a very healthy bank account, they are only making a small contribution themselves and have not applied elsewhere. It is recommended the application be declined.

Knutsford Town Plan –

Total Cost of Project - £2,000 Amount Requested - £500

This group wishes to implement the actions identified in the town plan. They are contributing themselves and have received £1000 from the Town Council. It is recommended they be awarded £500.

Just Drop In –

Total Cost of Project - £700 Amount Requested - £500

This group has a very healthy bank account and have not applied elsewhere. It is recommended the application be declined.

Sandbach Cricket Club –

Total Cost of Project - £400 Amount Requested - £400

This group intends to run afterschool Quick Cricket sessions. They are not contributing themselves or applied elsewhere, but are running at a loss. It is recommended they be deferred to June pending receipt of constitution.

Macclesfield Live at Home –

Total Cost of Project - £698 Amount Requested - £500

This group want to start a new luncheon club and require relevant equipment. They have not applied elsewhere, and have previously received funding for similar equipment. It is recommended they be awarded £150.

Sandbach United FC –

Total Cost of Project - £800 Amount Requested - £500

Group wish to attend relevant training courses for managers and coaches. This group has a very healthy bank account and have not applied elsewhere although they have made a small contribution themselves. It is recommended they be deferred to June pending receipt of constitution.

Nantwich Detachment – Cheshire Army Cadet Force

Total Cost of Project - £500 Amount Requested - £500

Deferred from January, pending receipt of constitution and bank account details. No response has been received, despite reminders. It is recommended this application be declined.

Cheshire East ABA –

Total Cost of Project - £540 Amount Requested - £500

Deferred from January, pending bank account details. Received 27.3.12. New group wishing to purchase new specialist boxing and exercise equipment. They have not applied elsewhere, it is recommended they be awarded £350.

GB Pro Wrestling

Total Cost of Project - £6,000 Amount Requested - £500

Group wish to provide coaching staff for wrestling classes and promotion of the club. Deferred from January pending further details regarding status of the group. Organisation has confirmed they operate as not for profit. It is recommended they be awarded £350

Shapla Women's Group –

Total Cost of Project - £570 Amount Requested - £500

Group has received a grant for this activity before, therefore are not eligible to apply again. It is recommended that the application be declined.

Bunbury Cricket Club –

Total Cost of Project - £1,048 Amount Requested - £500

Deferred from January pending further information which has now been received. Applying for a grant to refurbish net facilities. Not applied elsewhere. It is recommended they be awarded £350 and apply to the Town Council.

Disley Arts Society –

Total Cost of Project - £165 Amount Requested - £165

Group wishes to run art workshops & presentations to educate members of society and attract more participants. It is recommended they are awarded £165.

Cheshire Marshals–

Total Cost of Project - £750 Amount Requested - £325

Group wish to purchase wet weather clothing and hand held radios, as well as training and publicity materials for volunteer marshals. They have applied elsewhere and are contributing themselves. It is recommended they be awarded £325.

Cheshire Carers Centre –

Total Cost of Project - £500 Amount Requested - £300

This group wishes to start monthly support groups and are applying for funding for refreshments, transport and staffing. These do not meet the criteria. It is recommended the application be declined.

Sol Theatre School –

Total Cost of Project - £12,558 Amount Requested - £500

Group wishes to put on 2 weeks of training for children aged 7 - 18 in drama, dance, singing etc during the summer holidays. Following the 2 weeks there is an end performance. It is recommended they are awarded £500.

Macclesfield Youth Brass Band –

Total Cost of Project - £2,458 Amount Requested - £500

This group want to purchase additional instruments and equipment to widen activities including a "drummers" section. They have applied elsewhere for funding and are contributing themselves. It is recommended that they be awarded £350.

Dane Valley Amateur Swimming Club –

Total Cost of Project - £6,285 Amount Requested - £500

This group want to hire swimming pool facilities to hold a 1 day 'swim clinic' course including facility and coach hire. They have £250 off Parish/Town Council and are contributing themselves however, they do have money in the bank. It is recommended they be awarded £350.

Ash Court Social Club –

Total Cost of Project – Not stated Amount Requested - £500

This group are applying to re-theme the garden that they had a grant for in April 2011. Groups cannot apply annually for the same purpose, it is recommended this application be declined & seek funding from Town Council.

Crewe Judo Club –

Total Cost of Project - £433 Amount Requested - £433

This group are applying for a new safety mat and judo suits. They were awarded £500 in September 09 and have yet to provide a report. It is recommended the application be declined.

The Debt Advice Network –

Total Cost of Project - £900 Amount Requested - £500

Group wishes to purchase 2 laptops. They have £400 in other funds but are not contributing themselves. It is recommended that this application be deferred pending further information regarding operating area.

Crewe Amateur Boxing Club –

Total Cost of Project - £1,049 Amount Requested - £500

Group wished to purchase new equipment to complete range offered. They are not contributing themselves and have not applied elsewhere. It is recommended they be awarded £350.

Richmond Rovers JFC –

Total Cost of Project - £1,280 Amount Requested - £500

This group wishes to improve coaching methods, coaches to attend courses. They are contributing themselves, it is recommended £350.

Chelford Handbell Ringers –

Total Cost of Project - £850 Amount Requested - £500

New group wishing to renovate the handbells. They will be fundraising to meet the full cost of the project but have not applied elsewhere. It is recommended they apply to the Parish Council and be awarded £300.

The Georges Mums & Tots Group –

Total Cost of Project - £1,299 Amount Requested - £500

New group wishing to purchase equipment to help establishment, tables & chairs, toys etc. Group does not have its own bank account. It is recommended the application is deferred to June 12 pending this information.

Knutsford Amateur Swimming Club –

Total Cost of Project - £695 Amount Requested - £500

Group wish to purchase an underwater camera to improve swimming techniques. They have not applied elsewhere and are not contributing themselves, although they have substantial reserves. It is recommended they apply to the Town Council and be awarded £250.

Wheelock Holiday Club –

Total Cost of Project - £397 Amount Requested - £117

Club want to purchase a speaker system to use with the multimedia projector and banners for outside venue. They are contributing themselves and have applied elsewhere. It is recommended they be awarded £117.

Crewe Clean Team –

Total Cost of Project - £750 Amount Requested - £500

Newly formed group wishing to purchase litter picking equipment. They are not contributing themselves and have not applied elsewhere. No reserves as newly formed. It is recommended they be awarded £500.

3.3 Facilities (up to £3,000)

New Life Church - Congleton –

Total Cost of Project - £10,948 Amount Requested - £3,000

This group wishes to update and refurbish toilet facilities, used by a large number of community groups. They are contributing themselves but have not applied elsewhere. It is recommended they be awarded £3,000.

St Luke's Church – Mow Cop –

Total Cost of Project - £14,276 Amount Requested - £3,000

This group wishes to install toilet facilities as none exist at present. They are contributing themselves and have received funding from the Parish Council. It is recommended that they are awarded £3,000.

St Barnabas Church – Macclesfield –

Total Cost of Project - £65,500 Amount Requested - £3,000

This group wants to undertake a large improvement project including extensive renovations. The grant is required as 3rd party funding to WREN. It is recommended they be awarded £3,000.

Congleton Pentecostal Church–

Total Cost of Project - £2,190 Amount Requested - £2,190

This group is applying for seating for lounge area used by a variety of groups. They have not applied elsewhere or contributing themselves. It is recommended they be awarded £1,100

Alderley Edge Scout & Guide Council–

Total Cost of Project - £2,500 Amount Requested - £2,000

This group wishes to improve their Scout hall by creating a tent drying area to maximise space. They are contributing themselves but have not applied elsewhere. No constitution provided. It is recommended they be deferred to June pending receipt of constitution.

Dane Valley Scout Group –

Total Cost of Project - £5,000 Amount Requested - £1,200

This group wish to install gas central heating into their scout hut for use of the building during the winter months. They have confirmed funding from elsewhere and are contributing themselves. It is recommended they be awarded £1,200.

Holmes Chapel Community Pre School –

Total Cost of Project - £3,000 Amount Requested - £500

This group wish to purchase a sun shade to replace their damaged awning. They are contributing and have applied to the Parish Council. However, it is recommended the application be refused as the canopy would be for the sole benefit of the pre-school and not the wider community. Constitution not provided.

New Testament Church of God – Crewe –

Total Cost of Project - £6,000 Amount Requested - £3,000

This group wishes to improve accessibility to the front of the building to make the facility more accessible to wheelchair users, pushchairs etc. The group wishes to extend and widen the range of services provided. They are contributing themselves and have a donation. It is recommended they be awarded £3,000

Age UK Cheshire East –

Total Cost of Project - £19,440 Amount Requested - £3,000

This group wants to install a lift to enable disabled access to the upper floors of their centre. They are contributing themselves and have a lot of funding already

committed towards this project. The group have a very healthy bank account. It is recommended that they be awarded £3,000.

Crewe Heritage Trust

Total Cost of Project - £2,846 Amount Requested - £2,846

This organisation wish to mount an exhibition on the History & Heritage of Crewe. They wish to purchase materials to build new display boards and new light fittings. They have not applied elsewhere and are not contributing themselves. It is recommended they be awarded £2,000.

17th South West Cheshire Scout Group

Total Cost of Project - £2,750 Amount Requested - £2,220

This group wish to improve kitchen facilities due to increase in members, they would also like to replace their camping equipment to improve range & quality of activities offered. The group are contributing themselves. It is recommended they be awarded £1,750.

Rode Heath Young Persons Community Centre Ltd

Total Cost of Project - £2,500 Amount Requested - £1,000

The group wish to replace the windows and gutters within the community centre, which is used by a wide range of groups. They are contributing themselves and have money off the Parish Council. It is recommended they are awarded £1,000.

4.0 Wards Affected

4.1 All wards within Cheshire East Council

5.0 Local Ward Members

5.1 All Wards within Cheshire East Council

6.0 Policy Implications

6.1 All of the applications contained in this report have been considered in the light of the Council's Policy for the Allocation of Grants, and the recommendations on each one conform to that Policy.

7.0 Financial Implications 2012/13 and beyond (Authorised by the Borough Treasurer)

7.1 All of the proposed grants can be funded from within existing budgets approved as part of the Council's Budget for 2012/13

8.0 Legal Implications (Authorised by the Borough Solicitor)

8.1 In awarding grants, the Council must ensure that in each case it has the legal power to fund the proposed scheme. In all cases there is a condition requiring a report back to the Council on the expenditure of the grant. Consideration should also be given in each case to the imposition of other appropriate conditions.

- 8.2 The Council's legal powers for awarding these grants are contained in various statutes, including Section 137 of the Local Government Act 1972, and Section 2 of the Local Government Act 2000. In addition, the Council should ensure that there is a transparent process and policy in respect of determining the level of grant subsidy to any community group.

9.0 Risk Management

- 9.1 None

10.0 Background and Options

- 10.1 Applications received and allocated in accordance with Cheshire East Council's Policy for the Allocation of Community Grants.

11.0 Overview of Year One and Term One Issues

- 11.1 Allocation of Grants for 2012/13 only.

12.0 Access to Information

The background papers relating to this report can be inspected by contacting the report writer:

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CHESHIRE EAST COUNCIL

Cabinet Member for Performance and Capacity

Date of Meeting: 30th April 2012
Report of: Strategic Planning and Housing Manager
Subject/Title: Cheshire East Local Development Scheme 2012 -14
Portfolio Holder: Councillor David Brown

1.0 Report Summary

- 1.1 This report seeks approval for the Local Development Scheme 2012-2014.

2.0 Recommendation(s)

- 2.1 That the Portfolio Holder approve the Local Development Scheme 2012-2014.

3.0 Reasons for Recommendation(s)

- 3.1 To ensure that the Council has an approved three year programme for the preparation of the various documents that will make up the Local Plan

4.0 Wards Affected

- 4.1 All

5.0 Local Ward Members

- 5.1 All

6.0 Policy Implications

- 6.1 The Cheshire East Local Plan will set out the vision, objectives, spatial strategy and policies for the development of Cheshire East (outside the National Park) to 2030. It will interpret national planning policies within the context of Cheshire East Borough and will aim to ensure that the future development of the Borough is planned in a sustainable manner. It will be developed in co-operation with other adjacent local authorities to ensure that it contributes to the strategy for the future development of the sub-region.
- 6.2 The Local Plan will take into account other strategies and plans produced by the Council and its Local Strategic Partners in order to present a shared vision and strategy to ensure consistency in programme delivery. It will deliver the spatial aspects of the Cheshire East Sustainable Community Strategy, "Ambition for All".

7.0 Financial Implications

- 7.1 The costs of preparing the various documents and developing the Local Development Scheme will be met from existing Spatial Planning 2012-13 budgets.

8.0 Legal Implications

- 8.1 Local authorities are required by Section 19 of the Planning and Compulsory Purchase Act 2004 to prepare documents to form their Plan in accordance with their Local Development Scheme.
- 8.2 Section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011) sets out the roles of the local planning authority and the Secretary of State in relation to an authority's Local Development Scheme. Every local planning authority must prepare and maintain a local development scheme specifying the documents that will be local development documents, their subject matter and area and the timetable for their preparation and revision. The Secretary of State can direct changes to the scheme as he thinks appropriate..
- 8.3 Section 15 requires Local Planning Authorities to revise their Local Development Schemes "at such time as they consider appropriate". This Council's current Scheme was produced in January 2011, several changes to its content and timetable need to be made, a revised Scheme must therefore be approved and published.
- 8.4 Paragraphs 150 to 185 of the National Planning Policy Framework (April 2012) emphasises that the planning system remains plan led. It requires Local Plans to be aspirational but realistic and must meet strategic development needs. It states that plans will be tested on whether they have been positively prepared and whether they are founded on adequate, up to date and relevant evidence about the economic, social and environmental characteristics and prospects of the area. In preparing their local plans, authorities are asked to work collaboratively with other bodies to ensure that strategic priorities across local boundaries are properly coordinated and reflected in individual local plans.
- 8.5 The Local Plan will be examined by an independent Inspector who will assess whether it has been prepared in accordance with the Duty to Co-operate, legal and procedural requirements and whether it is sound.

9.0 Risk Management Implications

- 9.1 The Local Development Scheme sets out the risks associated with the preparation of the Local Plan. Three new risks have arisen since the preparation of the 2011 Local Development Scheme:
- the proposed revisions to the plan making process contained in the Localism Act;

- the impact of the reduction in Spatial Planning staffing and from April 2012;
- the impact of the National Planning Policy Framework.

10.0 Background and Options

- 10.1 The Local Development Scheme sets out a programme and timetable for the preparation of documents for the Cheshire East Local Plan. The previous Cheshire East Local Development Scheme was approved in January 2011.
- 10.2 The Local Development Scheme is the starting point for people to find out about the Council's timetable for preparing the various documents of the Local Plan, the status of each document and the policies contained in it. The Local Development Scheme describes:
- The content and geographic area to which each of the Development Plan Documents relates;
 - The timetable and the key milestones in their preparation;
 - The interrelationships between each document;
 - Arrangements during the transitional period for saved policies.
- 10.3 At its meeting on 5th March 2012 Cabinet considered a report on options for a revised programme for preparing the Local Plan. The context of the report was that the Place Shaping Consultation had revealed the complexity of preparing a completely new plan for a Borough with a population of some 370,000 people and extending over 1,158 sq.km. Initial work in some of the main settlements had also revealed that infrastructure provision will be a significant influence on the Plan's preparation and more detailed work is required to fully understand the infrastructure implications and constraints of new development. In addition it was the case that the Place shaping and Neighbourhood Planning exercise, although hugely beneficial in engaging local communities, has and continues to be very resource intensive.
- 10.4 As a consequence it was evident that the Council would not be in a position to commence consultations on the Preferred Options stage of both the Core Strategy and Site Allocation documents in May 2012 as scheduled in the 2010 – 14 Local Development Scheme.
- 10.5 Having considered the options, Cabinet agreed that a revised programme for the Core Strategy and Site Allocations documents would be appropriate with the effect that both documents would go directly to the Final Submission Plan stage rather than having two formal stages of consultation. This would allow adoption of the Core Strategy by the end of

2013 and the adoption of the Site Allocations document by the end of 2014 in accordance with the current Local Development Scheme timetable. That streamlined programme is therefore reflected in the revised Local Development Scheme 2012 -14 attached to this report.

- 10.6 In respect of the Site Allocations document, the Cabinet agreed to consider measures and resources that would enable a 'two stage' timetable to be achieved and if that transpires to be the case that would be effected in a further revision of the Local Development Scheme in due course.
- 10.7 Cabinet delegated the decision on the finalised wording of the revised Local Development Scheme to the Portfolio Holder for Performance and Capacity.
- 10.8 Progress with the preparation of the Local Plan documents will be reviewed annually as part of the Local Plan Annual Monitoring Report. The Local Development Scheme will be updated in the light of this review and at such other times when circumstances require a change to the timetable for the preparation of documents.

11.0 Access to Information

The background papers relating to this report can be inspected by contacting the report writer:

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1	Introduction	2
2	What is the Local Plan?	3
3	What is the Local Development Scheme?	5
4	The Proposed Cheshire East Local Plan	6
5	Resources and Project Management	8
6	Sustainability Appraisal and Habitats Regulation Assessment	10
7	Evidence Base	11
8	Monitoring and Review	12

Appendices

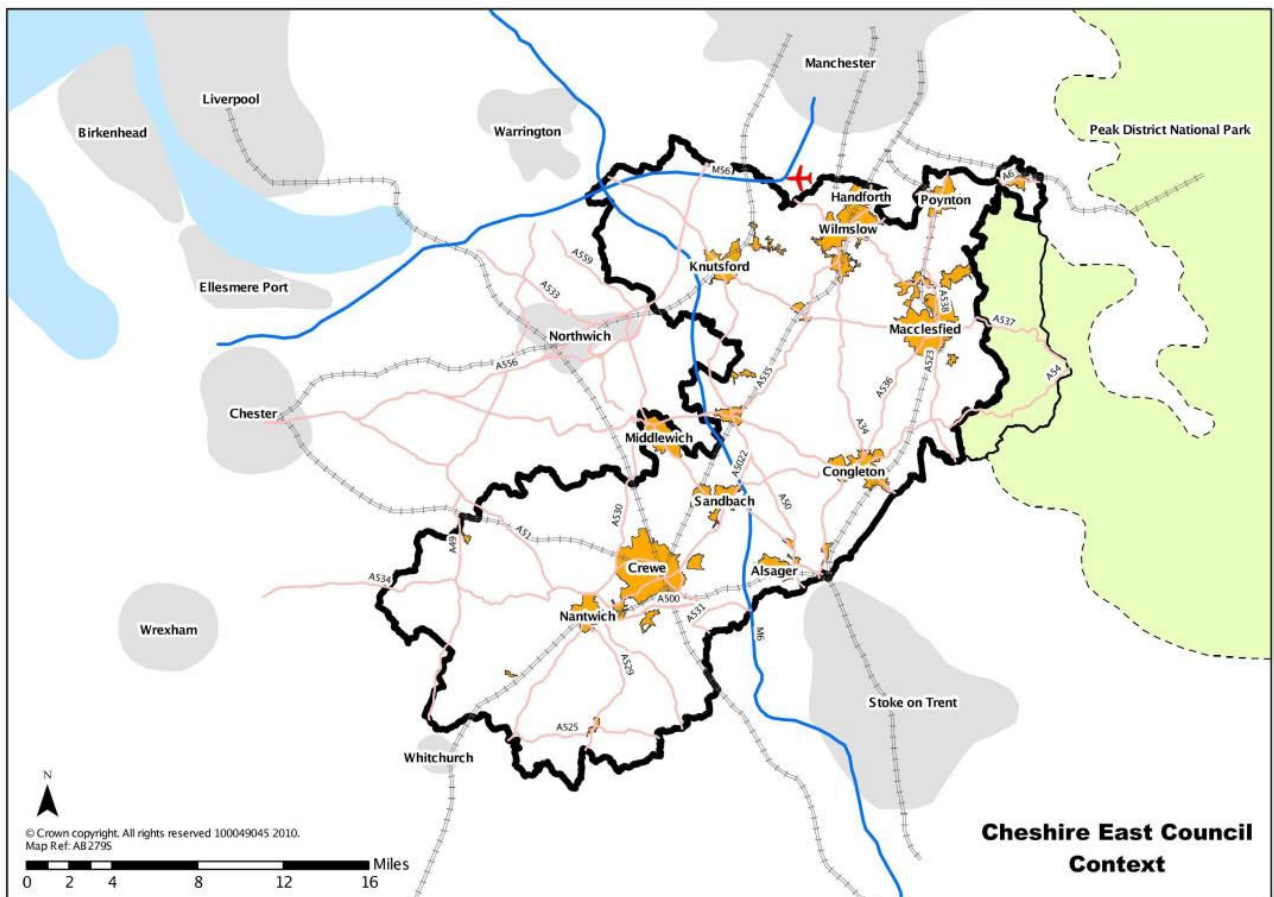
1	Schedule of Development Plan Documents	13
2	Evidence Base	17
3	Risk Assessment	19
4	Glossary of Terms	23



1 Introduction

1.1 Cheshire East Borough Council was established as a unitary council in April 2009. It was formed from the former Congleton, Crewe and Nantwich and Macclesfield districts and part of Cheshire County Council. In 2009, it has a population of 362,700 and an area of 116,638 hectares. East Cheshire is bounded by the Manchester conurbation to the north, the Peak District National Park to the east, Staffordshire and Shropshire to the south and Cheshire West and Chester to the west. It contains the industrial town of Crewe, the old mill towns of Macclesfield, Bollington and Congleton, the market towns of Nantwich, Knutsford and Sandbach, the salt town of Middlewich, the commuter town of Wilmslow, as well as the smaller settlements of Alsager, Holmes Chapel and Poynton.

1.2 Much of the northern part of the authority and a smaller area to the east lie within the Green Belt which is intended to prevent urban sprawl and to assist in the urban regeneration of the neighbouring Manchester City Region and the Potteries conurbation. Cheshire East also has a number of other designated areas where development is restricted, including the Jodrell Bank Consultation Zone, which restricts development near to the Radio Telescope. The map below highlights some of the key features within Cheshire East.



Map 1.1 Cheshire East Location Map



2 What is the Local Plan?

2.1 New style Local Plans (referred to in legislation as Local Development Frameworks) were introduced by the Planning and Compulsory Purchase Act 2004. Following the revocation of Regional Spatial Strategies, the Local Plan will constitute the statutory development plan for an area. They are to be prepared within the context of national planning policies set out in the National Planning Policy Framework. In addition it is publishing a series of National Policy Statements to provide guidance on nationally important infrastructure and energy developments.

2.2 In 2012 the Government published new Regulations relating to the preparation of Local Plans following the Localism Act 2011.

2.3 The Localism Act provides for the revocation of Regional Spatial Strategies. Consequently consideration will need to be given to whether any regional policies should be included in the Local Plan Core Strategy. In particular the housing and employment land requirement will in future be determined through the Local Plan rather than through the Regional Strategy process.

2.4 The Coalition Government has indicated that it is proposing to further review the plan making procedures in the future. This Local Development Scheme may need to be reviewed should the procedures for plan making be revised.

2.5 The first Cheshire East Local Development Scheme was approved in February 2009. This has been reviewed and the Development Plan Documents has been amalgamated and reduced to the Core Strategy and a Site Allocations Plan. Supplementary Planning Documents will be prepared for areas of change and to provide guidance on the implementation of particular policies.

2.6 The Cheshire East Local Plan will set out the vision, objectives, spatial strategy and policies for the development of the plan area for the next 15 to 20 years or so. It will interpret national planning policies within the context of Cheshire East Borough and will aim to ensure that the future development of the Borough is planned in a sustainable manner. It will be developed in co-operation with other adjacent local authorities to ensure that it contributes to the strategy for the future development of the region.

2.7 The Local Plan will take into account other strategies and plans produced by the Council and its Local Strategic Partners in order to present a shared vision and strategy to ensure consistency in programme delivery. It will deliver the spatial aspects of the Cheshire East Sustainable Community Strategy, "Ambition for All".

2.8 The Local Plan will contain a number of separate documents:

- **Development Plan Documents (DPDs)** contain the vision, strategy, policies and allocations;
- **Supplementary Planning Documents (SPDs)** give more detailed guidance on the implementation of policies, for example, on affordable housing and planning contributions;



- **Sustainability Appraisal (SA) and Habitats Regulations Assessment (HRA)** set out the assessments that have been carried out during the course of preparing the Development Plan Documents;
- **Statement of Community Involvement (SCI)** sets out how and when consultation on the preparation of the Development Plan Documents and Supplementary Planning Documents will be carried out; and
- **Local Development Scheme (LDS)** sets out the timetable for the preparation of the other documents. This third Local Development Scheme sets out the documents that will be produced during the period 2012 – 14.

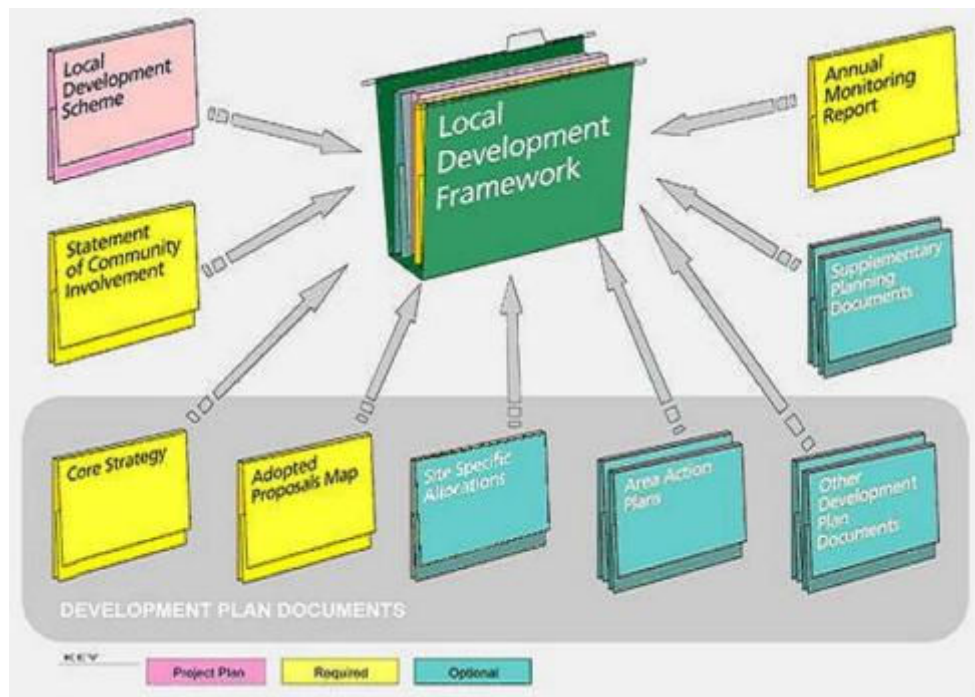


Figure 2.1 The Local Development Framework and its Component Documents



3 What is the Local Development Scheme?

3.1 This Local Development Scheme sets out a programme and timetable for the preparation of documents for the Cheshire East Local Plan during the period 2012 – 14. Appendix 1 summarises the timetable for the preparation of documents for this period. Progress with the preparation of the Local Plan documents will be reviewed annually as part of the Local Plan Annual Monitoring Report. The Local Development Scheme will be updated in the light of this review and at such other times when circumstances require a change to the timetable for the preparation of documents.

3.2 The Local Development Scheme 2012 – 2014 has been prepared to take account of changes arising since the announcement of the revocation of Regional Strategies.

3.3 The Local Development Scheme is the starting point for people to find out about the Council's timetable for preparing the various documents of the Local Plan, the status of each document and the policies contained in it. The Local Development Scheme describes:

- the content and geographic area to which each of the Development Plan Documents relates;
- the timetable and the key milestones in their preparation;
- the interrelationships between each document;
- the arrangements during the transitional period for saved policies.



4 The Proposed Cheshire East Local Plan

4.1 Those documents in the Cheshire East Local Plan that are Development Plan Documents will become the new development plan for the Borough outside the Peak District National Park. That part of the Borough within the Peak District National Park is covered by the Peak District Local Development Framework.

4.2 The preparation of the Cheshire East Local Plan will focus on the preparation of two Development Plan Documents: the Core Strategy and the Site Allocations Plan. As resources permit in the future, Area Action Plans and Supplementary Planning Documents will be prepared to provide guidance on the implementation of key policies.

4.3 Appendix 1 sets out the schedule of proposed Development Plan Documents (DPDs), including: a brief description for each DPD; key consultation milestones; its chain of conformity; and a brief description of the DPD's contents.

4.4 The stages of preparing a DPD comprise:

1.Pre-production	Evidence gathering stage to develop the evidence base to inform the preparation of a 'sound' DPD;
2. Production	Preparation of Issues and Options by involving the community and other stakeholders and consultation on these. A framework of continuous engagement with stakeholders and the community to develop a dialogue on specific issues and options; A Final draft version of the DPD is published for a 6 weeks of consultation. At this stage any formal representations that cannot be resolved matters will be forwarded the the Secretary of State for consideration at the Examination. Should significant new issues be raised, there is the opportunity to go back to a previous stage before submitting the DPD for Examination to the Secretary of State;
3. Examination	Independent examination by a Planning Inspector to consider the 'soundness' of the DPD;
4. Adoption	The Inspector prepares a report with recommendations which will be considered by the local authority. The DPD is adopted by the Council and published as part of the Local Plan.

Table 4.1 Stages of Preparing a DPD

4.5 The process of preparing SPD is shorter and does not involve independent examination:

1.Preparation of Draft SPD	Includes evidence gathering and the involvement of the community and stakeholders from an early stage;
2. Consultation on Draft SPD	Representations invited on a published draft;



3. Adoption	Council considers representations received and finalises SPD before adoption.
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Table 4.2 Stages of Preparing a SPD

4.6 Based on the experience of other Local Planning Authorities, it has become clear that it is crucial to have an appropriate evidence base and to ensure that there is sufficient time to carry out consultations with stakeholders and the local community to understand the challenges facing the Borough and to develop the spatial vision and the strategic objectives for the future of the Borough. A development strategy for the whole Borough and town and area strategies will also be prepared. The assessment of site specific proposals will support the development of the Core Strategy; and where appropriate, strategic allocations will be included in the Core Strategy. The Site Allocations DPD will be reviewed and finalised once the Core Strategy has been agreed. Generic development policies will be prepared and included in the Core Strategy or Site Allocations DPD as appropriate. Strategic and detailed policies and proposals for minerals and waste developments will be included in the Core Strategy and Site Allocations DPDs as appropriate.

4.7 Resources are being prioritised to deliver these two DPDs to ensure that we draw up a comprehensive Local Plan as quickly as possible. Any change in priorities will be addressed in a review of the Local Development Scheme.

4.8 The preparation of Supplementary Planning Documents will be focused on the development of guidance to support the delivery of major development proposals in particular affordable housing and developer contributions and tariffs. Area based guidance will be focused on major development opportunities or areas where significant change is planned.

4.9 Transitional arrangements allow for the policies in the adopted Local Plans of the former constituent local authorities to be "saved" until they are reviewed as part of the Local Plan. Directions were issued by the Secretary of State to "save" certain policies of the Congleton, Crewe and Nantwich and Macclesfield Local Plans. The publication "**Cheshire East Borough Council - Adopted Development Plan - A Guidance Note**" lists those policies that remain as "saved" policies. The Guidance Note will be updated as further DPDs are adopted.

4.10 Supplementary Planning Guidance adopted by the former local authorities will be reviewed and updated as resources permit.



5 Resources and Project Management

5.1 The preparation of the Local Plan will be carried out by the Spatial Planning Team within Strategic Planning and Housing Services at Cheshire East Borough Council. Specialist consultants will be employed to carry out background and technical studies.

5.2 The Council's Corporate Local Plan Group consisting of officers from relevant divisions of the Council will co-ordinate the preparation of the Local Plan and ensure its integration with the Sustainable Community Strategy and other Council strategies that will impact on place shaping such as housing, economic development, transport, leisure and environmental strategies to help ensure shared ownership.

5.3 An Infrastructure Plan will be prepared in consultation with stakeholders and partners to set out the infrastructure requirements of the Local Plan and the implementation plan for their delivery.

5.4 The overall production of the Local Plan will be overseen by the Local Plan Member Panel led by the Portfolioholder for Performance and Capacity and Spatial Planning officers, headed by the Strategic Planning and Housing Manager.

5.5 The Local Plan Member Panel's terms of reference are:

- to consider all aspects of the preparation of Local Plan documents including regular updates on progress;
- to act as a reference point to provide feedback and input into emerging Local Plan documents including input to the range of options the Council may wish to evaluate and explore with the public;
- to provide a steer on policy direction for officer reports to Portfolio Holders/Cabinet;
- to ensure that all Members are engaged in the Local Plan process at the appropriate time;
- to receive and accept evidence base reports for the Local Plan as they are completed;
- to provide an arena for discussion on regional and sub-regional strategy ;
- to consider relevant plans and strategies prepared by other bodies (including national planning policy guidance) that may impact on Cheshire East;
- to make recommendations in respect of the above to the Cabinet/Portfolio Holder as appropriate.

5.6 Adequate budgets will be in place to cover the cost of the preparation of the Local Plan, the background evidence studies, printing and other costs associated with consultations and the costs of examination.

5.7 The Strategic Planning and Housing Manager will be the Project Manager and will be responsible for:

- Preparing and reviewing the Local Development Scheme;
- Monitoring progress in preparation of documents against key milestones,
- Identifying areas at risk and contingency where necessary;
- Identifying and bidding for resources required to prepare and deliver the Local Plan;
- Understanding the statutory and technical requirements for preparing each local development document and the Local Plan as a whole;



- Overseeing the process of managing community involvement and undertaking Sustainability Appraisal and Habitats Regulations Assessment to ensure that the local development document production process is compliant with the Statement of Community Involvement, Sustainability Appraisal guidance and the Habitats Directive;
- Allocating resources and responsibilities and manage the work of Spatial Planning team in preparing the Local Plan;
- Overseeing the monitoring and review of the Local Plan and the preparation of the Annual Monitoring Report
- Delivering the documents to the required standard within the specified timescale
- Reporting progress including issues, risks and dependencies to the Local Plan Member Panel.

5.8 The Risk Management Log is set out in Appendix 3. It contains analysis of the areas of uncertainty and risk facing production of the Local Plan, with risks of a critical or significant potential impact and of a very high or high likelihood including changes to plan making procedures and national planning policy that have been heralded by the Coalition Government and the potential for high levels of local opposition to proposals in the Local Plan.

5.9 There are significant risks that could impact upon delivery of the Local Plan to the schedules set out within this Local Development Scheme. In order to minimise possible impacts, risk management has been embedded in the Local Plan production processes in order that risk can be evaluated and where possible eliminated. Whilst proposed responses or mitigation measures have been set out, seeking where possible to manage these risks, some areas of risk are outside the Council's control. In addition, financial pressures could curtail many of the proposed mitigation measures.

5.10 The risk assessment would suggest that the Local Plan programme remains extremely challenging particularly with the uncertainties that are arising from the revocation of Regional Spatial Strategies and the Coalition Government's announcement of its intention to reform local spatial planning and to reduce funding to local authorities. However, given the need to prepare a Local Plan for the new local authority area to replace the Local Plans from the former authorities to ensure the continuing supply of land for new developments, these risks must be accepted by the Council. The most fundamental overall mitigation measure that can be made is to build in realistic document production timescales into this Local Development Scheme at the outset and ensure sufficient resources are available throughout the timescale of the Local Development Scheme.



6 Sustainability Appraisal and Habitats Regulation Assessment

6.1 A Sustainability Appraisal, incorporating a Strategic Environmental Assessment, is to be carried out on Development Plan Documents at key stages of their preparation.

6.2 The Sustainability Appraisal will be carried out as an integrated process to consider how the principles of sustainable development are reflected in the strategy and policies of the Local Plan. It will examine the impact of the strategy, policies and options on economic, social and environmental objectives. It will also include an Equality and Diversity Impact Assessment and Health Impact Assessment as well as Rural Proofing the documents. Baseline indicators will be established as part of the process to enable the impact of the implementation of the Local Plan to be assessed in the future; these will be monitored through the Annual Monitoring Report.

6.3 The Sustainability Appraisal will to be undertaken in three 3 stages:

- Preparation - establishing baseline information and indicators;
- Emerging Options and Preferred Options - the production of a Sustainability Report for consultation considering the impact of the strategy and options;
- Publication and Submission - the production of the final Sustainability Report for consultation considering the impact of the policies and allocations.

6.4 Habitats Regulation Assessment under Article 6(3) and (4) of the Habitats Directive 92/43/EEC will be carried out on each Development Plan Document and Supplementary Planning Document to assess the impact of the document against the objectives of a European site to ascertain whether it would affect the integrity of the site.



7 Evidence Base

7.1 It is a key feature of the Local Plan that its policies and proposals are to be based on soundly researched evidence. A number of technical reports will be undertaken to provide essential background data that will assist in the development of policies and the selection of development options. Where appropriate, This evidence base will also provide baseline data for the monitoring and review of the Local Plan.

7.2 Joint working on the background evidence for the minerals and waste is being progressed with Cheshire West and Chester Council, to inform minerals and waste policies in each area's Local Plans.

7.3 The main technical studies to be undertaken to support the Local Plan are listed in Appendix 2.



8 Monitoring and Review

8.1 Cheshire East Council has produced Local Plan Monitoring Reports since 2009 which compiled relevant data for the new local authority on a wide range of indicators.

8.2 Progress with the preparation of the Local Plan documents set out in the Local Development Scheme will be reviewed each year as part of the Annual Monitoring Report.

8.3 The Annual Monitoring Report will assess how the Council is performing against the timescales set out within the previous year's Local Development Scheme, consider the reasons for any slippage and the need for any revisions to the Local Development Scheme. The Local Plan will be updated and rolled forward in the light of this review.

8.4 The new planning system is intended to be an on-going rather than a finite process. It is intended that an ongoing programme of review of the Local Development Documents and Supplementary Planning Documents will be established to ensure that they are revised and updated as and when required in response to the findings of the Annual Monitoring Report.



Appendix 1 Schedule of Development Plan Documents

Title	Description	Geographic Coverage	Conformity	Reg 25 consultation	Publication Consultation	Submission	Pre hearing meeting	Examination	Inspector' Report	Adoption
Core Strategy DPD	Vision, Objectives and strategy for the spatial development of the area, and may include strategic sites. Generic development policies	Cheshire East outside the National Park	General conformity with PPS and PPGs	Jan 2009 – Oct 2012	Jan – Feb 2013	May 2013	June 2013	Aug 2013	Oct 2013	Nov 2013
Site Allocations DPD	Policies and proposals to guide the allocation of land for specific uses.	Cheshire East outside the National Park	General conformity with PPS and PPGs	Jan 2009 – Nov 2013	Feb - March 2014	June 2014	July 2014	Sept 2014	Nov 2014	Dec 2014
Local Development Scheme	Document setting out programme for preparation of LDD	Cheshire East outside the National Park	N/A	N/A	N/A	N/A	N/A	N/A	N/A	April 2012
Statement of Community Involvement	Document setting out how the Council intends to engage the community and other organisations on DPD and SPD and on planning applications.	Cheshire East outside the National Park	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Oct 2010

Table 1.1 Schedule of DPD's



CHESHIRE EAST LOCAL PLAN PROGRAMME

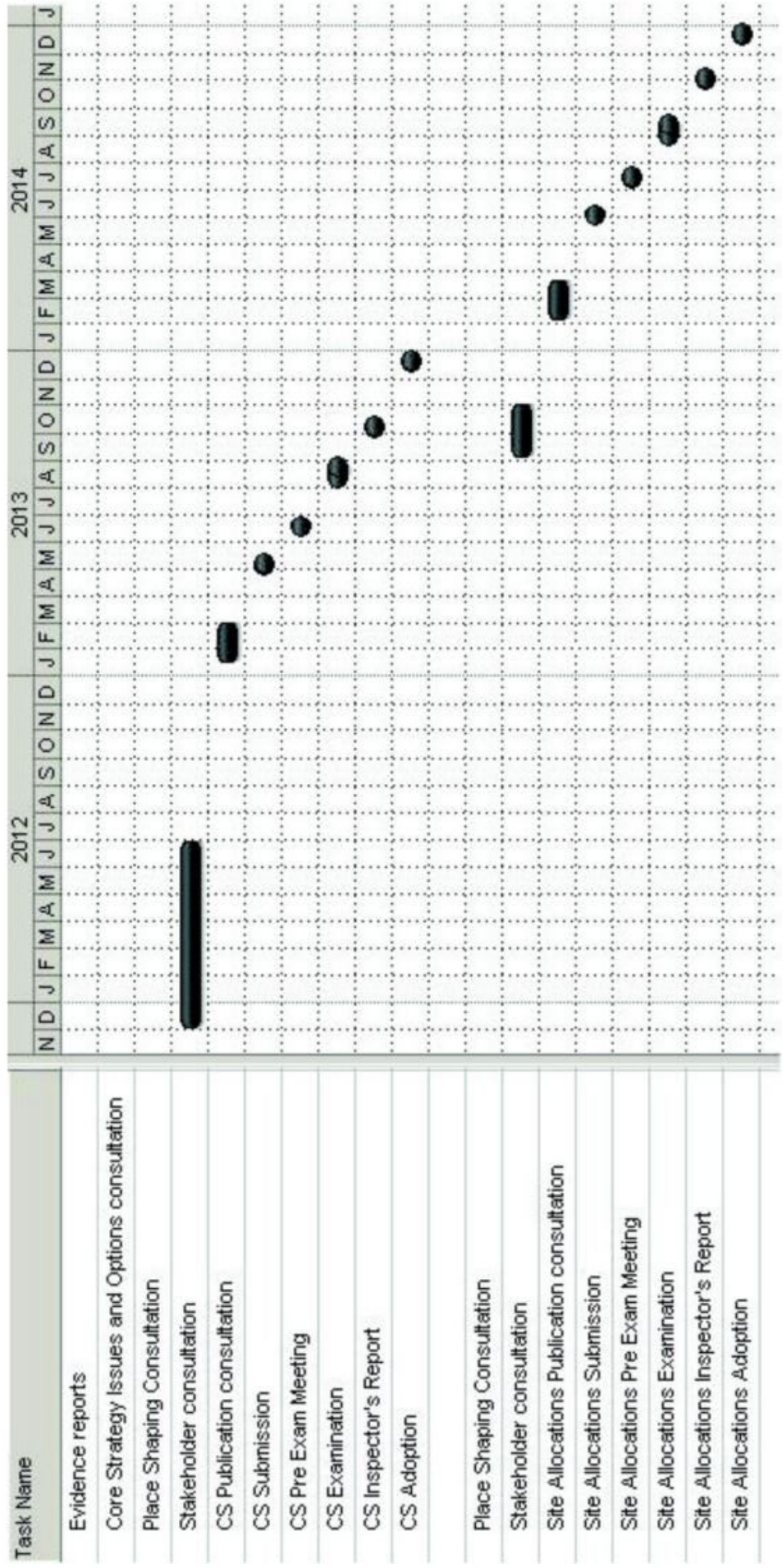


Figure 1.1 Cheshire East Local Plan Programme



- **Title: Core Strategy**
- **Status:** DPD
- **Role:** Sets out the Vision, Objectives and Strategy for the spatial development of the area over the next 15 -20 years, and will include strategic sites. It will include the strategic policies for minerals and waste and may include generic development policies.
- **Geographical Area:** Cheshire East outside the Peak District National Park
- **Conformity Chain:** Consistent with PPG / PPSs, National Planning Policy Framework and National Policy Statements
- **Produced by:** To be produced by Cheshire East Spatial Planning Section
- **Resources:** Cheshire East Local Plan Spatial Planning Section budgets
- **Community Involvement:** Community involvement will be carried out in accordance with the Statement of Community Involvement. Widespread community and stakeholder participation will be encouraged during the early stages of developing the Core Strategy and when document is published prior to being submitted to the Secretary of State.
- **Sustainability Appraisal / Habitats Regulation Assessment:** To be undertaken alongside the preparation of the DPD with consultation carried out simultaneously.

Timetable

Start Preparatory Work : January 2009

Sustainability Appraisal Scoping Report: September 2009

Regulation 25 Consultation: Jan 2009 –October 2012

Publication of the DPD: January – February 2013

Submission to the Secretary of State: May 2013

Pre-Examination Meeting: June 2013

Commencement of Examination Meeting: August 2013

Inspector's Report: October 2013

Adoption: November 2013



- **Title: Site Allocations DPD**
- **Status:** DPD
- **Role:** Contains detailed policies and proposals to deliver and guide land allocated for specific purposes. It will include the detailed policies and proposals for minerals and waste and generic development policies.
- **Geographical Area:** Cheshire East outside the Peak District National Park
- **Conformity Chain:** Consistent with PPG / PPSs and the Core Strategy
- **Produced by:** To be produced by Cheshire East Spatial Planning Section
- **Resources:** Cheshire East Local Plan Spatial Planning Section budgets
- **Community Involvement:** Community involvement will be carried out in accordance with the Statement of Community Involvement. Widespread community and stakeholder participation will be encouraged during the early stages of developing the Site Allocations DPD and when document is published prior to being submitted to the Secretary of State.
- **Sustainability Appraisal / Habitats Regulation Assessment:** To be undertaken alongside the preparation of the DPD with consultation carried out simultaneously.

Timetable

Start Preparatory Work : January 2009

Sustainability Appraisal Scoping Report: September 2009

Regulation 25 Consultation: January 2009 – November 2013

Publication of the DPD: February - March 2014

Submission to the Secretary of State: June 2014

Pre-Examination Meeting: July 2014

Commencement of Examination Meeting: September 2014

Inspector's Report: November 2014

Adoption: December 2014



Appendix 2 Evidence Base

Study	Purpose	Timescale
Settlement Study	To assess the availability of community and leisure services, employment opportunities and the levels of accessibility.	Completed November 2010
Strategic Housing Market Assessment	To assess the future requirements for housing of various types and tenures.	Completed September 2010
Strategic Economic Viability Assessment	To assess the viability of development sites to deliver a range of affordable housing options	Completed September 2010
Strategic Housing Land Availability Assessment	To assess the suitability of potential housing sites	2011 (to be updated annually)
Employment Land Review	To review the amount and type of land and buildings available for economic development and the nature of current demands and likely future trends.	To be completed April 2012
Population and Household Projections	To prepare projections and assess the future trends for population and household	To be completed end of May 2012
Cheshire and Warrington Gypsy and Traveller Needs Assessment	To assess the future accommodation needs of gypsies, travellers and travelling showpeople	Completed 2007
Strategic Flood Risk Assessments	To undertake investigations into those areas likely to be at risk from flooding	Completed 2008. To be updated 2012
Town Centre Retail Capacity	To consider the future need for development in town centres to help support their viability and vitality	Completed 2011
Green Space Audit	An audit of a wide range of open space typologies	Completed 2011
Green Space Strategy	To consider the future needs of the Borough for open space of different types and to develop a strategy for its enhancement. Incorporates Playing Pitch Assessment	To be completed 2012
Sub-regional Green	Prepared with the Mersey and Dee Alliance	Completed 2011



Study	Purpose	Timescale
Infrastructure Plan		
Landscape Character Assessment	To assess the suitability of the landscape designations covering the District. To consider policy options to protect and enhance the landscape of the Borough	Completed 2009
Sports and Leisure Needs Assessment	To assess the need for various types of built sports and leisure facilities	To be completed 2012
Infrastructure Study	To consider the infrastructure requirements of the strategies prepared by the Council and its Local Strategic Partners	Stage 1 completed 2011
Waste Needs Assessment	To assess the demand for various types of waste management facility	Completed 2011
Audit of Minerals Sites	To survey the availability and opportunities for minerals extraction	Completed 2011
Crewe Vision	A strategic masterplan to guide the future development of Crewe to deliver the future regeneration and development of the town.	December 2010
Macclesfield Futures	An appraisal of the opportunities for the future regeneration of Macclesfield town centre and economic growth of the town.	December 2010
Town Strategies	Set out vision, key objectives, potential development areas and infrastructure requirements for Crewe, Macclesfield and the 7 Key Service Centres	To completed June 2012

Table 2.1 Evidence Base

Appendix 3 Risk Assessment

Risk		Effect	Likelihood		Impact	Total Risk Score	Mitigation
1	Further changes in Government policies, guidance and requirements.	Abortive work/additional work causing slippage in programme Uncertainty about Coalition government's requirements	4		3	12	Keep up to date on emerging guidance and respond to changes early.
2	PPSs to be revised, which will affect national guidance.	Uncertainties about content of new national policies. Additional work to comply with new guidance causing slippage on programme	4		3	12	Keep up to date with emerging guidance and respond to changes early.
3	High level of local opposition to development proposals	Large numbers of representations, uncertainty about allocating sites Lengthy public examination	4		3	12	Work with stakeholders and local communities to seek to explain issues and implications of decisions to seek to build consensus.
4	Changes in resource allocations	Reduction of staff and budgets will lead to need to review programme of work	4		3	12	Rescheduling of work and focusing on key areas of work.
5	Political delay	Uncertainty and delays arising from local opposition to proposals.	3		3	9	Work closely with members throughout the development of the Local Plan. Develop clear appreciation of potential implications of strategy and policies. Programme sufficient time in programme for consideration by Members.
6	Legal challenge	Costs, uncertainty and delays. All or part of the DPD being overturned	2		4	8	Build in rigorous procedures to check that all requirements have been satisfied. Work with stakeholders in preparing evidence and developing the DPDs.





Risk	Effect	Likelihood	Impact	Total Risk Score	Mitigation
7	Inspector not satisfied with the DPD, or finds it unsound	1	4	5	Obtain informal views from PINS prior to publication.
8	Volume of work greater than anticipated - e.g. higher level of representations than expected.	2	3	6	Ensure timetable is realistic but has some flexibility built in. Review timetable if necessary. Seek additional resources.
9	Lack of in house skills for specialised areas of policy work/ background studies	2	3	6	To consider employing specialised staff on a consultancy basis.
10	Spatial Planning Team required to do other unforeseen work.	2	2	4	Preparation of the Local Plan to be made a priority and other work minimised.
11	Staff turnover	2	2	4	Ensure speedy replacement of staff.
12	Lack of IT support for current system or for delivery of electronic service	2	2	4	Ensure adequate backup of documents and databases and alternative hardware available. Continue to highlight priority to be given to electronic delivery of planning.

Table 3.1 Risk Assessment

Likelihood (With current controls in place)				
	Score			Definition
Very Low	1	Rare		May occur only in exceptional circumstances.
Low	2	Possible		Risk may occur in the next 3 years.
Medium	3	Likely		The risk is likely to occur more than once in the next 3 years.
High	4	Almost Certain		The risk is likely to occur this year.
Very High	5	Certain		The risk has occurred and will continue to do so without action being taken.

Table 3.2 Explanation of Risk Scoring





Impact (Potential impact that could occur)				
	Number			Definition
Very Low	1	No Impact		No notable impact identifiable
Low	2	Minor		Affects only one group of stakeholders, with minimum impact. Organisationally localised, with position recoverable within the financial period. Eg: failure to meet minor project deadlines. No external interest.
Medium	3	Significant		Affects more than one group of stakeholders, with widespread but short-term impact. May attract the short-term attention of legislative/regulatory bodies. Eg: short-term failure of key systems, high-profile litigation.
High	4	Major		Affects more than one group of stakeholders, with widespread but short-term impact. Attracts the medium-term attention of legislative/regulatory bodies. Eg: prolonged failure of a key system, severely adverse external report.
Very High	5	Catastrophic		Medium to long term impact on performance. Affects all groups of stakeholders, with a long-term impact. National impact, with the rapid intervention of legislative/regulatory bodies. Eg: total failure of key systems and services.

Table 3.3 Explanation of Risk Scoring



Appendix 4 Glossary of Terms

AMR	Annual Monitoring Report	A report submitted to the government by local planning authorities assessing progress with and the effectiveness of a Local Plan.
AAP	Area Action Plan	A type of Development Plan Document focused upon a specific location or an area subject to conservation or significant change.
CIL	Community Infrastructure Levy	<p>The Community Infrastructure Levy (CIL) will be a new charge which local authorities will be empowered, but not required, to charge on most types of new development in their area.</p> <p>CIL charges will be based on simple formulae which relate the size of the charge to the size and character of the development paying it. The proceeds of the levy will be spent on local and sub-regional infrastructure to support the development of the area.</p>
CLG	Communities and Local Government	'Communities and Local Government' is the Government department whose remit is to promote community cohesion and equality, as well as responsibility for housing, urban regeneration, planning and local government.
-	Core Strategy	A Development Plan Document setting out the spatial vision and strategic objectives of the planning framework for an area, having regard to the Community Strategy (see also DPDs).
-	Development Plan	<p>A document setting out the local planning authority's policies and proposals for the development and use of land and buildings in the authority's area. It includes Unitary, Structure, and Local Plans prepared under transitional arrangements.</p> <p>It also includes Development Plan Documents prepared under the Planning & Compulsory Purchase Act of 2004.</p>
DPD	Development Plan Document	Development Plan Documents are prepared by local planning authorities and outline the key development goals of the Local Plan.
-	Independent Examination	The process by which a planning inspector may publicly examine a Development Plan Document (DPD). The findings set out in the report are binding upon the local authority that produced the DPD.
HRA	Habitats Regulation Assessment	A HRA is used to assess the potential effect of plans and projects on sites of European importance, such as the Ramsar, Special Protection Areas (SPAs) and Special Areas of Conservation (SACs) that are within or close to the plan or project boundary.
LDD	Local Development Document	These include Development Plan Documents (which form part of the statutory development plan) and Supplementary Planning Documents (which do not form part of the statutory development plan). LDDs collectively deliver the spatial planning strategy for the local planning authority's area.
LP	Local Plan	The Local Plan (also known as the Local Development Framework) is a folder of documents, which includes all the local planning authority's local development documents. A Local Plan is comprised of:



		<ul style="list-style-type: none"> Development Plan Documents Supplementary Planning Documents <p>The Local Plan will also comprise:</p> <ul style="list-style-type: none"> the Statement of Community Involvement the Local Development Scheme the Annual Monitoring Report <p>any Local Development Orders or Simplified Planning Zones that may have been added.</p>
LDS	Local Development Scheme	The local planning authority's programme for the preparation of Local Development Documents agreed with government and reviewed every year.
LSP	Local Strategic Partnership	An partnership of people that brings together organisations from the public, private, community and voluntary sector within a local authority area, with the objective of improving people's quality of life.
NPPF	National Planning Policy Framework	A new, simpler framework of national planning policy that replaces PPSs and PPGs. The Framework was published and came into effect in April 2012.
NPF	National Policy Statements	The 2008 Planning Act introduced a new planning system for applications to build Nationally Significant Infrastructure Projects (NSIPs) in England and Wales. The system covers applications for major energy generation, railways, ports, major roads, airports and water and hazardous waste infrastructure. Under this system, national policy on NSIPs will be set out in a series of new National Policy Statements (NPSs).
PPS	Planning Policy Statements	Issued by central government to replace the Planning Policy Guidance notes to provide national policy advice on specific topics. With the exception of PPS 10 on Waste Planning all have now been superseded by the National Planning Policy Framework
RSS	Regional Spatial Strategy	A strategy for how a region should look in 15 to 20 years time and possibly longer. Regional Strategies were revoked by the Localism Act 2011.
SA	Sustainability Appraisal	An appraisal of the economic, environmental and social effects of a plan to allow decisions to be made that accord with sustainable development. Incorporates Strategic Environmental Assessment.
SCI	Statement of Community Involvement	The Statement of Community Involvement sets out the processes to be used by the local authority in involving the community in the preparation, alteration and continuing review of all local development documents and development control decisions. The Statement of Community Involvement is an essential part of the new-look Local Plans.
SCS	Sustainable Community Strategy	A Plan or Strategy for enhancing the quality of life of the local community which each local authority has a duty to prepare under the Local Government Act 2000. The plan is developed and implemented by the Local Strategic Partnership.

SPD	Supplementary Planning Document	Supplementary Planning Documents may cover a range of issues, both thematic and site specific and provide further detail of policies and proposals in a development plan.
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Table 4.1 Glossary of Terms



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